



Republic of Namibia
Annual Procurement Plan

Name of Public Entity: National Council for Higher Education (NCHE)				Financial Period: 2024-2025				
Procurement No.	Description of Procurement (Include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of corporate wear and sports items	Various	G	Yes	RP	200,000.00	26-Apr-24	Not efficient for the procurement in question
2	Provision of Consultancy services to compile the Key Indicators report	1	NCS	No	RP	130,000.00	31-May-24	Not Applicable
3	Provision of financial expert to review applications for registration as private higher education	1	SC	Yes	RP	100,000.00	11-Jun-24	Not applicable
4	Provision of Conference facilities and Meals	1	G	Yes	RFQ	150,000.00	11-Jun-24	Not efficient for the procurement in question
5	Provision of Travel Management Services (flight tickets and accommodation)	1	G	Yes	RFQ	1,190,000.00	11-Jun-24	Not efficient for the procurement in question
6	Provision of Cleaning Services for terrain and Windows	Various	G	Yes	RFQ	60,000.00	11-Jun-24	Not efficient for the procurement in question
7	Provision of Repair and Maintenance (Plumbing, Electrical and Carpentry)	Various	G	Yes	RFQ	70,000.00	11-Jun-24	Not efficient for the procurement in question
8	Provision of vehicle servicing	7	NCS	Yes	DP	60,000.00	01-Jul-24	Not Applicable
9	Provision of vehicle branding services	7	NCS	Yes	RFQ	200,000.00	10-Jul-24	Not efficient for the procurement in question
10	Provision of Vehicles batteries	2	G	Yes	SVP	10,000.00	30-Jul-24	Too costly to apply given the value of the procurement in question
11	Procure consultancy services for Quality assurance system review	1	SC	NA	RP	560,000.00	31-Jul-24	Not Applicable

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12	Provision of Data Preparation and bulk Analysis services 2019-2021 Cohorts Graduate Survey	1	CS	No	DP	130,000.00	31-Jul-24	Not practical for the procurement in question
13	Provision of Team building services	1	CS	Yes	RFQ	100,000.00	31-Jul-24	Too costly to apply given the value of the procurement in question
14	Provision of floor scrubber	1	G	Yes	RFQ	17,000.00	08-Aug-24	Too costly to apply given the value of the procurement in question
15	Provision of Vehicles wipers	7	G	Yes	SVP	3,000.00	10-Aug-24	Too costly to apply given the value of the procurement in question
16	Renewal of softwares (ZOOM & Grammarly)	1	NCS	NA	DP	74,000.00	01-Sept-24	Not Applicable
17	Procurement of consultancy services for the development of Integrated HEMIS	1	CS	No	OAB	2,000,000.00	03-Sept-24	Not Applicable
18	Supply and delivery of office furniture & equipment	Various	G	Yes	RFQ	210,000.00	10-Sept-24	Not efficient for the procurement in question
19	Supply, delivery and installation of a server	1	G	Yes	RFQ	100,000.00	30-Sept-24	Not efficient for the procurement in question
20	Provision of IT services	1	CS	No	RFQ	115,000.00	30-Sept-24	Not practical for the procurement in question
21	Supply and delivery of a Systemised Fixed Asset Register	1	NCS	No	RFQ	130,000.00	30-Sept-24	Not efficient for the procurement in question
22	Supply and delivery of a Steamers	2	NCS	Yes	SVP	4,000.00	30-Oct-24	Too costly to apply given the value of the procurement in question
24	Procurement of IT equipment	Various	G	Yes	RFQ	900,000.00	31-Mar-25	Not Applicable
25	Procurement of internal audit services	1	SC	Yes	RP	30,000.00	31-Mar-25	Not Applicable
26	Provision of technical assistance to oversee the procurement of a comprehensive security system	1	SC	Yes	RP	50,000.00	31-Mar-25	Not efficient for the procurement in question

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Approved - Accounting Officer: Sylvia Demas Signature:  Date: 22/02/2025								

