

P.O. Box 90890, Klein Windhoek

NAMIBIA

Tel. +264 61 287 1500

Email: info@nche.org.na \_www.nche.org.na

## SECRETARIAT

Email: QA@nche.org.na

Ref: 14/1/2

06 September 2024

## TO WHOM IT MAY CONCERN

## SEARCH FOR ACADEMICS WITH EXPERIENCE IN INSTITUTIONAL AUDIT OR EXPERTS IN HIGHER EDUCATION ISSUES FOR INSTITUTIONAL AUDIT

The National Council for Higher Education (NCHE), as an external agency responsible for quality assurance in Namibia, is embarking upon an institutional audit exercise at two private higher education institutions in November 2024, respectively.

An independent audit panel must be constituted to assist the NCHE with the review exercise. NCHE will highly appreciate your assistance in identifying and recommending suitably qualified individuals to serve as audit panel members through your office and contacts within the university fraternity or retired managers. The nominated candidates must have experience in institutional audit, expertise in higher education issues, and active/retired institutional managers. Furthermore, the expertise should include aspects such as finances, teaching and learning, quality management, research, governance and management, and community engagement.

The audit is expected to take approximately twelve (12) days including Saturdays. NCHE will cover all expenses related to exercise such as, international and domestic travelling, accommodation and meals.

Kindly submit the names of the nominees with detailed CVs to <a href="mailto:qa@nche.org.na">qa@nche.org.na</a> by 30 September 2024.

Your prompt feedback will be highly appreciated.

FAL DE

Yours truly

DEPUTY EXECUTIVE DIRECTOR